

# ANNUAL PARISH MEETING

JANUARY 22, 2012



## ALL SAINTS' CHURCH

The Reverend David Rider, Interim Rector

300 Harrison Avenue • Harrison, NY 10528

Phone: (914) 835-4716 • E-mail: [office@allsaintsharrison.org](mailto:office@allsaintsharrison.org) • [www.allsaintsharrison.org](http://www.allsaintsharrison.org)

**THE RECTOR, WARDENS, & VESTRY**

Donna Donato – Senior Warden

Joanne McGrath – Junior Warden

Matthew Kennedy – Treasurer

**CLASS OF 2012**

Anne Bradner

Matthew Kennedy

Scott Wenzel

Nancy Sherman

**CLASS OF 2013**

Betty Baer

Tracy Merolle

**STAFF**

The Reverend David Rider, Interim Rector

The Reverend Deacon Holly Galgano, Deacon

Sara Della Posta, Organist and Choir Director

Eileen Mauro, Director of the Webster Avenue Nursery School

Custodian, Francisco Diaz

Millie Noskov, Administrative Assistant

## **TABLE OF CONTENTS**

<b>MISSION STATEMENT</b>	<b>4</b>
<b>AGENDA</b>	<b>5</b>
<b>MINUTES FROM JANUARY 30, 2011</b>	<b>6</b>
<b>RECTOR'S REPORT</b>	<b>8</b>
<b>DEACON'S REPORT</b>	<b>9</b>
<b>SENIOR WARDEN'S REPORT</b>	<b>10</b>
<b>THE WORSHIP COMMITTEE</b>	<b>12</b>
<b>STEWARDSHIP</b>	<b>13</b>
<b>ALTAR GUILD</b>	<b>14</b>
<b>BUILDINGS AND GROUNDS</b>	<b>14</b>
<b>CHRISTIAN EDUCATION</b>	<b>15</b>
<b>OUTREACH</b>	<b>16</b>
<b>FUNDRAISING</b>	<b>17</b>
<b>SECOND CHANCE THRIFT SHOP</b>	<b>18</b>
<b>TREASURER'S REPORT</b>	<b>19</b>
<b>CRAFT GROUP</b>	<b>28</b>
<b>HOSPITALITY COMMITTEE</b>	<b>28</b>
<b>WEBSTER AVENUE NURSERY SCHOOL</b>	<b>29</b>
<b>WEBSTER AVENUE NURSERY SCHOOL FINANCE REPORT</b>	<b>31</b>
<b>FROM THE PARISH REGISTER</b>	<b>36</b>

## OUR MISSION STATEMENT

*All Saints' is a parish family  
called by God to practice Christ's teachings  
by reaching out in love to one another  
and to the wider community through  
prayer, study and stewardship.*

## ABOUT THE ANNUAL MEETING

Among the many spiritual gifts mentioned by St. Paul, is the gift of administration. Canons and Bylaws require that we have an annual meeting. At this meeting we deal with certain business matters, such as election of Vestry members, and reports on the year's activities.

The Symbols of a **Lighted Candle** and an **Open Bible** are placed on the podium during the Annual Meeting. This reminds us that we have gathered as many other councils of the Church have done since the earliest days in Jerusalem. These symbols have been chosen so that we may be aware that the **Light of Christ** and the **Word of God** call us together and send us forth to all the people and, if God wills, to our children's children.

The Vestry is comprised of the Rector, Wardens, and Vestry Members. It is the body serving as an agent and legal representative of the parish. The Vestry provides the materials for the work, comfort, and life of the parish; the care and custody of the parish property; and collection and expenditure of all revenue. The Vestry cares for and manages the temporalities of the parish and performs all other acts as provided by New York State and Church Canons.

The Rector, who has "spiritual jurisdiction" (subject to the Prayer Book rubrics, Canon's and Bishop's directives) presides at Vestry meetings. In his/her absence, the Senior or Junior wardens would preside by rank. Although, certain decisions are the Rector's prerogative, most major decisions are shared with the Wardens and Vestry.

*Please keep our Vestry in your prayers.*

## **AGENDA**

### **CALL TO ORDER**

### **OPENING PRAYERS**

Almighty and ever-living God, ruler of all things in heaven and earth, hear our prayers for this parish family. Strengthen the faithful, arouse the careless and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church, through

Jesus Christ our Lord. Amen.

O God of love, you have brought us together as members of your Church in this parish: Deepen our love for you, we pray, and strengthen our fellowship with one another. Grant that by the witness of our corporate life, many come to know you and find you here as the Way, the Truth, and the Life. May we go forth joyfully from this place to proclaim your message and serve you in the world beyond, to your honor and glory; through Jesus Christ our Lord. Amen.

### **ELECTION OF CLERKS**

#### **ELECTIONS**

Report from nominating committee

Further Nominations

### **A BLESSING OVER THE FOOD**

#### **SENIOR WARDEN'S REPORT**

**TREASURER'S REPORT — Matthew Kennedy**

**RECTOR'S REPORT - Rev. David Rider, Interim Rector**

### **REPORTS OF PARISH COMMITTEES AND ORGANIZATIONS**

#### **REPORT OF ELECTION**

#### **OTHER BUSINESS**

#### **REPORT FROM THE PARISH REGISTER**

#### **MOTION TO ADJOURN**

#### **BENEDICTION AND DOXOLOGY**

## MINUTES FROM JANUARY 2011

PRESENT: Rt. Rev. Carol Gallagher, Senior Warden, Junior Warden, Donna Donato, Treasurer Kate Barnwell, and Vestry Members, Maureen Britt, Trevor Strayer, Joanne McGrath, Scott Wenzel, Tracey Merolle, Matthew Kennedy and the members of All Saint's Church.

- 1) The meeting called to order with the church service at 9:15 am. The business portion of the meeting began with a prayer at 10:30 am.
- 2) The minutes of the January 2010 Annual Meeting were accepted.
- 3) **Nominating Committee Report:** Rt. Rev. Carol reported that there are two candidates for election for a three year term (Steve Harrison, Nick Barnwell and Gwen Strayer, and for a one year term, Nancy Sherman. The parishioners were invited to vote for those candidates.
- 4) **Senior Warden's Report:** Rt. Rev. Carol thanked Carolyn Grain for her service as Senior Warden, and directed the parish to her report in the program.
- 5) **Treasurer's Report:** Kate Barnwell presented the Financial Report for the year. She spoke of the revised "space use" of the Harrison Day Care Center, and also referred to the relationship with the Webster Avenue Nursery School (WANS). Kate explained that overall, our Operating Expenses have not been met by the income of the Parish. She mentioned that the Vestry of All Saints have applied to the Diocese for an adjustment of our assessment. We expect the results of that application will be received in February. The Vestry agreed to continue under our operating budget until no later than March 31<sup>st</sup>. The parish accepted the Treasurer's Report.
- 6) **Webster Avenue Nursery School:** Rt. Rev. Carol thanked Eileen Mauro for her service, and mentioned the work that was done to bring the facility up to local codes and create a secure environment for children. Eileen thanked the parish for their support, and mentioned a lot of positive feedback has been given by the community as well as the church family. Eileen mentioned all the cooperation between the church and the WANS has created and strengthened a wonderful relationship.
- 7) **Rector's Comments:** Rev. Carol thanked Kate Barnwell for her countless hours of work on behalf of All Saints Church. Rev. Carol thanked Lindy Wolverton for her work on the Stewardship Committee and All Saints Café, and said we could not thrive without her input. Rev. Carol thanked Maureen Britt for her work on the Vestry as Clerk, and the Outreach Committee. Rev. Carol thanked Trevor Strayer for his work on Buildings and Grounds. Rt. Rev. Carol mentioned that challenges are often opportunities and gifts from God. Despite financial challenges, there was much work done by the people at All Saints, and she is grateful for all of the people of the parish and is pleased to serve with all of us.
- 8) **Stewardship:** Lindy mentioned that there is still pledge activity going on, and a few people have not been heard from. The pledge income is down, and Lindy mentioned in her report how many changes have happened.
- 9) **Altar Guild:** Nancy Sherman mentioned that there is still a need for more folks to get involved with the Altar Guild.

## MINUTES FROM JANUARY 2011 (cont.)

- 10) **Buildings and Grounds:** Trevor mentioned there are many items that need attention, and there are many concerns that could be attended if we had the finances to attend to them all.
- 11) **Christian Education:** Nick Barnwell mentioned that the Sunday School teachers are trying to instill the basics of Christian Education within the young people of our parish.
- 12) **Outreach Report:** Maureen presented the Outreach Report. She expressed the thanks she has received from people we encounter through our Outreach.
- 13) **Fundraising:** Tracey Merolle mentioned that the fundraising committee has exceeded their goal for fundraising, and have even more events planned for the coming year. Tracey thanked Rev. Carol for printing up the flyer for the "Socials for the Saints". Some of the upcoming events are also a Sock Hop and a Barbeque.
- 14) **Thrift Shop:** Mary thanked Rev. Carol for the work on the new door, and also Midge Camardella for her work. She also thanked Joan and Gwen for taking over the thrift shop for the next two months, while she is away on vacation.
- 15) **The Craft Group:** Gwen invited more people to join the Craft Group. She said they changed their direction to make more gifts rather than ornaments. She said that some people donate things for the fair that they have made at home.
- 16) **Hospitality:** Joanne thanked everyone for their contributions for the brunch for today's meeting. She also invited us to sign up to host coffee hour.
- 17) **Report of the Election:** Carol Hessler counted the ballots and announced that all members up for election have been elected. For a three year term Steve Harrison, Nick Barnwell and Gwen Strayer, and for a one year term, Nancy Sherman. Rt. Rev. Carol mentioned there is a training session available for members of the Vestry. She also mentioned this past year, we had one baptism, one wedding and two funerals.
- 18) **Wardens for the Coming Term:** Senior Warden will be Donna Donato, and Junior Warden will be Junior Warden. Rt. Rev. Carol thanked the Wardens for their willingness to serve. Donna Donato said it has been her honor to serve this parish in this past year, to work with Rt. Rev. Carol. She said these are not easy times for any church, and will be glad to speak with any member of the church, and asks for the support of the church going forward.
- 19) **Music** – Karen Gorst asked about a Music report, and Rt. Rev. Carol mentioned that there is no report at this time, as Mrs. Margaret Yee had only recently been acting as Music Director, and she is actively recruiting members to sing in choir.
- 20) The meeting was adjourned with a prayer at 11:43 am.

## **RECTOR'S REPORT**

Dear Parishioners:

We gather for our annual meeting at an auspicious time: a great holiday season just completed, a dedicated and stable parish staff now in place, wonderful spiritual energy among our parishioners and a new confirmation class that begins its work today. In addition to a tasty brunch, we'll elect new vestry members while hearing reports from our new treasurer and various ministry leaders. It's a great time to take stock of last year's efforts while voicing our dreams for an unfolding 2012.

In this spirit, let me speak about our emerging communication ministry to harness website technology for established parishioners, potential newcomers and—in due time—recruitment of a permanent rector. Now a fixture in our lives, websites enable operational efficiency (reduced postage and paper use, immediate transmission, colorful photos) while telling our story to the whole world so we don't hide our light under a bushel. In particular,

- the Current Events section on the home page has been modified to include our current ASC activities;
- the pictures page contains current photos with a pending change to allow even more photo narrative;
- the Events page now has a functional calendar with all our events posted with ability to be more informative about dates and time changes in our schedule;
- the most current Newsletter can now be downloaded from the home page. We will soon have an archive section where prior newsletters can be retrieved; and
- email transmission of newsletters to parishioners, reducing the cost of postage, paper and labor materially from what it used to be.

In this spirit, I invite all shutterbugs to unite and photograph our ministry in action. We want compelling photos of ministry both inside All Saints' and via our outreach ministry. Send your photos to our office at [office@allsaintsharrison.org](mailto:office@allsaintsharrison.org) for use on our website and monthly newsletter. In your transmitting email, please be sure to capture names of those in photos.

I look forward to our new year in ministry together. In addition to our weekly rhythms, I'll continue lifting up themes of parish mission, culture and leadership, all as prelude to the search process later this year that our wardens will address in our meeting.

Fr. David

## **DEACON'S REPORT**

With the departure of the rector just prior to Lent in 2011, All Saints' was left without any clergy, nor the ability to pay for supply priests. Having been ordained in 2009 and serving as a deacon in New Rochelle, the Vestry voted to ask the Bishop for permission for my assistance during this time of transition. I was so gratified to return to my home parish to help out.

During Lent, Fr. Will Fisher, from St. Thomas Mamaroneck officiated at services. He and I then alternated leading services throughout the summer, until we were able to call Fr. David Rider as Interim Rector in September. It was a challenge for me and a joy to lead Services of Morning Prayer, and I have a new respect for priests who are required to give a sermon every week!

As your part-time deacon (I am still being shared with Trinity St. Paul's Church in New Rochelle), I try to visit any parishioners who are in the hospital, and each of our elderly members who are no longer able to come to church, to bring them Holy Communion and prayers for healing. I also officiated at three memorial services in the absence of a full time priest. Special thanks to Libby Warner and Karen Gorst for sharing their time and gifts with the parish. Libby faithfully sends out one of Karen's lovely cards to anyone sick or hospitalized, and for occasions such as birthdays and anniversaries.

I wish to thank the Lay Eucharistic Ministers, who faithfully serve at the altar: Joanne McGrath, Phil Knudson, Scott Wenzel, and our newest LEM, Maureen Britt. Your faithfulness and attention to detail at services make things go smoothly. Several of you also have accompanied me on visits and will hopefully soon be licensed to take Communion to parishioners as well.

A deacon reads the Gospel during the mass, and he/she carries the Gospel into the congregation. This symbolizes a deacon's work. I have been so gratified to see so many of you also carry the Gospel out into the world through All Saints' outreach efforts. So many faithfully participate in preparing and serving lunches at Carver Center. And our contributions to the Christmas Angel project secured that nearly 125 children in Harrison had a personalized gift under their tree. You generously brought Christmas amaryllis to our shut-ins, and brought much joy as well!

God bless us all as we continue to serve in Christ's Name,

Deacon Holly

## SENIOR WARDEN'S REPORT

It has been said that time flies by as we grow older. That statement holds true for me as it does not seem possible that a year has passed and what a year it was.

We began the year at All Saints facing the departure of our rector. Since the rector not only conducts the worship service but oversees staff and administrative tasks, we had our work cut out for us.

In addition, pledge amounts were down, in part due to difficult economic times, and we experienced a small decline in the number of parishioners.

My mother always told me God never gives us more than we can handle and that during adversity, people rise to the occasion and rise we did.

With guidance from the Diocese, we reached out and found a multitude of support from our neighboring churches, who offered their priests for coverage of our worship services. Our beloved parishioner, Deacon Holly Galgano aided us in our healing and while reaching out her hand and providing pastoral care to our parishioners she also held *our* hands and gave us support, guided us in worship meetings, conducted morning prayers services and more. For this we will eternally grateful to her.

We underwent personnel changes. When our music director informed us of her decision to leave, our choir and musically talented parishioners stepped up and continued the music program until we found our new music director, Sara Della Posta, who not only is fiercely talented, but she is so warm and caring it feels like we have known her forever and that she has always been a part of us.

We changed Sextons and have been extremely happy with the upkeep of our buildings and wish to thank Francisco for all his hard work and dedication.

During this period of transition, All Saints was able to provide our regularly scheduled and special holiday services and events. Committees were busy, as you will read about in their reports. Successful fund raising events and galas were held. Life at All Saints continued with Baptisms and sadly some funerals. We have a wonderful new multi-purpose meditation, memorial and learning garden thanks to our eagle scout, Bear Strayer.

God surely provides. With the addition of our beloved supply priest, Father Rider, as interim, everything at All Saints began to coalesce. A master at multi-tasking, Father Rider seems to have extra hands as he works with and guides us, one step at a time. He has been instrumental in: helping us establishes new working protocols, giving advice, initiating and leading us in needed

## SENIOR WARDEN'S REPORT (cont.)

discussions, overseeing and reviewing the staff and day to day activities, and most importantly always being available to listen and assist us.

Our Nursery school is flourishing under the direction of its highly talented leader, Eileen Mauro. Enrollment has increased and Webster Avenue Nursery School is now fully integrated with All Saints Church. Father Rider continues to hold forums on Sunday mornings between the 8am and 10:30 services on interesting and stimulating topics. We have added revenue with the renting of the rectory and in addition, gained the wonderful, warm friendship of Mother Brown and her family. During the year, we also welcomed back into our flock, with a warm hug, parishioners who had left and were missed.

We took this time of change, to button down procedures, establish new job descriptions, and establish new protocols to streamline administrative duties. All of these things were made easier with the hiring and expertise of our wonderful new parish administrator, Millie Noskov, who came in the middle of the changes, jumped in with both feet and everyday has a smile for us. We are thrilled to have such a smart, tech savvy addition to our family.

I also want to take this opportunity to thank the Junior Warden, the Vestry and a host of parishioners, who made this past year of challenges such a pleasure for me. You are all a joy to work with and I thank you from the bottom of my heart. We as a parish truly are "The Little Engine that could."

During the last hours of his life, Steve Jobs, founder of *Apple*, looked over the heads of his wife and children and uttered his last words which were, "Oh Wow, Oh Wow, and Oh Wow." One can only imagine the glory of God's kingdom that he saw. With God's gifts of strength, comfort, fortitude, humor and kindness and with God's guidance and with all the blessings given to us at All Saints during this past year, all I can say in reflection is, "Oh Wow, Oh Wow, Oh Wow".

Donna Donato

Senior Warden

## **THE WORSHIP COMMITTEE**

The Worship Committee oversees and implements, with direction from the Rector and / or Deacon, any aspect of each Sunday or special service (Ash Wednesday or Good Friday services for example).

Starting this month, the Worship Committee will be chaired by Nancy Sherman who has been a committee member for many years. She will undoubtedly bring her very sturdy and capable talents to great use in this position.

During the past year we have seen much positive change and we should feel blessed for the outstanding direction and guidance provided by Father Will Harris earlier in the year and more recently from our interim minister, Father David Rider. We are also very thankful for the pastoral care and ministering of Deacon Holly Galgano.

Our music program has gone through some changes as we said a fond farewell to our interim organist and choir director, Mrs. Margaret Kim. We welcomed back Stephanie Johnson to help substitute while a search committee interviewed three candidates. Nancy Sherman, via an ad in the Westchester Choral Society, had given us the name of Sara Della Posta. Immediately, we felt Sara was the perfect choice to be our new organist and choir director and were delighted that she accepted.

As for services throughout the year we held two Ash Wednesday services (with an Agape supper prior to the evening service), Palm Sunday service with our bagpiper John leading the congregation to Ma Reis Park and back; Maundy Thursday, Good Friday and Easter services were also well attended. As usual we said "thank you" to all who help throughout the year with our Recognition Sunday. The annual Thanksgiving service was held at St. Gregory's and we thank the ICLC for keeping this beautiful tradition. With Advent we decided to hold an Advent Lessons & Carols service; our All Saints' Pageant was held on the Sunday before Christmas and was wonderfully directed by Maureen Britt – thanks to all who helped including all the actors and actresses! Christmas services were well attended (99 total attendees for the two Christmas Eve services and the Christmas morning service).

Finally, a big "thanks" to all Worship Committee members!

Respectfully,

Scott Wenzel

## **STEWARDSHIP REPORT FOR 2011**

To date our total pledge income is \$75,000. Included in this number are a few outstanding pledges that are expected to be renewed. A little troubling is the fact that we have an additional \$8900 of prior year pledges that have not renewed. These are from people that are not regularly attending Church therefore we do not have an indication as to their intent nor of their future commitment to All Saints.

A working number of \$75,000 will help us get by for this year however this number will not suffice in the future. In light of both the economy and our recent turmoil we are fortunate that the diocese has forgiven our annual assessment both in 2011 and 2012. This provides the relief and breathing room that we need for now. With that said it is imperative that we (the vestry and community combined) strive to do whatever we can to grow our parish and bring in new members/families.

The concept of Stewardship is Time, Talent and Treasure. When we are required to fulfill our diocese assessment in 2013 or thereafter, we will need to increase our pledge income by at least \$35,000 to balance the budget. In addition, everything we do in terms of fulfilling our commitments in time and talents will require new hands to assist in the all the heavy lifting. We are fortunate that we have been given a financial gift from the diocese in the form of relief during these past years. Still we need to be aware of this and use the time we have to focus on membership growth and the abundance that growth will bring to our community.

The Stewardship committee will continue to work with the vestry and the parish to make sure that we are all informed. We will work as a community to develop ways to shore up our financial foundation and provide a solid backbone upon which we can build and spread our spiritual well being. We remain the little church that can and we are blessed. Amen.

Nick Barnwell and Steve Harrison on behalf of Stewardship.

## **ALTAR GUILD**

The Altar Guild is responsible for setting up the church for worship. The Altar Guild is composed of seven members. We are in need of help, new members would be ideal. But if you can help getting ready for the holidays please contact any member and we will be glad to have your help.

One of the changes made in 2011 was the purchase of the oil filled Pascal Candle; this will no longer be a yearly expense of approximately \$100.00.

The Altar Guild is composed of Jim Aucone, Joanne McGrath, Nancy Sherman, Gwen Strayer, Elizabeth Montero, Libby Warner and Beverly Young. Would love to have you join us.

Respectfully submitted,

Nancy Sherman

## **BUILDINGS & GROUNDS**

Keeping our Harrison landmarked church, and our schools, rectory and grounds in good repair takes time, talent and treasure. There are state and local regulations that must be followed to ensure the safety of all the groups that use our facilities, most especially the children. The Vestry appreciates the responsibility we bear for the safe operation and attentive maintenance of our buildings and grounds. Sometimes it can feel like a daunting job.

That said, we are blessed with the talent and generosity of our community. Through a time of uncertainty and changing leadership, we have met maintenance crises, and kept our ship afloat. We have made repairs and adjustments and passed critical inspections. Everyone has pitched in, and many have gone above and beyond their job descriptions— especially WANS Director Eileen Mauro. Her attentive care has solved many problems and averted others.

While we have been responsive to maintenance needs this past year, it is time to move to a proactive position. A Buildings and Grounds Committee has been formed, drawing on the expertise of several of our parishioners. We will soon announce a committee chair, and always have room for all levels of skill and interest.

Joanne McGrath

Junior Warden

## **CHRISTIAN EDUCATION**

This year's Christian Education Classes were devotedly led by Nick Barnwell, Jackie Matthews and Nancy Sherman. I served as an occasional substitute.

We introduced a new curriculum for the younger children in the fall called, *Weaving God's Promises*. This is a new curriculum for the Episcopal Church. Jackie downloads the curriculum from a website and prints up the materials she needs each week.

Nick continues to engage the older children in reading lessons directly from the Bible and then, spirited discussion ensues! The group spent a large portion of the year reading from the Old Testament. The children are very engaged and one doesn't need to prod them to get them to participate ... they are genuinely interested and make connections from what they've learned at school through history, social studies and/or language classes on a regular basis.

Nineteen children from ten families participated in regularly scheduled classes throughout the year. The children's ages range from three to fourteen.

As 2011 drew to a close, All Saints was busy preparing the curriculum plan for Confirmation. Six of our young people (currently age 12 to 15) plan to participate in Confirmation preparation; three young men and three young women.

Respectfully submitted,

Anne Bradner

## **OUTREACH COMMITTEE**

The Outreach Committee has been working this year on our theme of “Love Thy Neighbor” in many different ways.

Little Red School House – The congregation donated school supplies for the students of a local elementary school, for those students who may not have needed supplies.

Helping Hands – This Outreach program allows us to directly influence the daily lives of our neighbors by offering them a hot meal and some take home food as well as fellowship and support. We serve from 40 – 80 people on a Saturday, and often provide additional food to be taken home. Many members of the church volunteer in this effort, from grade school children through seniors, and find this to be a rewarding experience.

Pumpkin Patch – The Pumpkin Patch sale at St. Thomas Church in Mamaroneck was very successful this year. The week that All Saints’ Church covered was very profitable, and the funds received are directed to our Outreach programs. It is also a way to provide a business for the Native Americans in New Mexico who raise and sell us the pumpkins and gourds we sell at the Pumpkin Patch. Thanks to all the volunteers who joined us to support this favorite holiday activity.

Christmas Angels - The All Saints’ family was extremely generous in providing Christmas gifts to children in need in Harrison. Christmas 2010 was a record request for gifts, and we provided over 121 gifts to the Harrison Community Services for distribution to needy families in our area.

Inter-Congregational Laymen’s Fellowship- All Saints’ continues to participate in this group that promotes cooperation and understanding among different religious groups in the area.

Harrison Food Pantry – We continue to collect food and dry goods for the Harrison Food Pantry, to support our neighbors in need.

Respectfully submitted,

Maureen Britt

Donna Donato

## FUNDRAISING REPORT

This has been a terrific year for fundraising at All Saints'. At our first event of the year we traveled back in time to the Elizabethan era to celebrate the jovial festivities and over indulgence of the 12th Night Dinner Party hosted by the Strayers. In February many traveled down to Manhattan to explore the Learning Faith at the the Library exhibit. We then bundled up and traveled to the Alps for a delicious Raclette Party hosted by Terry Counselman complete with our very own ""Swiss Miss and Swiss Mister!"

In March the men of the parish gathered at the Barnwells for a traditional Poker tournament. Stakes were high, belly's were full and most pockets were empty, except for a lucky George Hessler! This social is sure to become a new tradition!! We can't forget our always popular, annual **Pancake Supper**. We continued with our tradition of a wonderful Mardi Gras theme, complete with New Orleans-style decorations, mask making for the kids, New Orleans music and of course, delicious pancakes.

In March, as always we continued our fundraising and outreach efforts with a wonderful annual **St. Patrick's Day celebration** at All Saints'. This fun family event grows each year in attendance/participation and funds raised. The event was celebrated with a terrific assortment of Irish food, an excellent M.C., a highly entertaining talent show and Irish-themed silent auction. Inspired by the hit movie, "Julie & Julia" our very own Jim & Joanne hosted the ever popular "Jim, Joanne & Julia" French cuisine dinner party. For those who were able to get a seat at this event left wanting more of the gourmet delights!!

In April, we traveled to Mexico/Woodlands Road, to our own make-shift Spring Break Party titled, "Too Poor for Puerta Viarta" - we munched on nachos, taquitos and guacamole and washed it all down with margarita's in the true, spring break style, we didn't get any sun but had boat loads of fun! For those who wanted to escape for just a little while, a Ladies Spa night was hosted by Tracy Merolle and her partner Lori Sullo at the Center for Therapeutic Massage and Esthetics. Mini Facials, Mini Massage and light snacks were served. They left floating on air - if it was only till they got home!

To end the summer just right, The Kennedy's hosted a Family BBQ & Pool Party. Not only did the kids get to splash around, the adults got to catch up and everyone got to enjoy the best bbq chicken in the county!!

During the month of October, in the true spirit of Thanksgiving we partnered with St. Thomas' and other local churches and co-hosted the **Pumpkin Patch**. This annual event provided us with a great way to reach out to the community as well as raise funds for the mission and ministries of All Saints'. We extend our thanks to all who volunteered and assisted with this successful fundraising/community outreach effort. Especially, Lindy Wolverton for taking over the organization and volunteer schedule on behalf of All Saints'. Also in October we celebrated our All Saints' Silent Auction, "Under the Harvest Moon" at the beautiful home of Leigh Ann Kowalchick-Porphy. There were a variety of bidding items to choose from, for example, gift

## **FUNDRAISING REPORT (cont.)**

certificates to local restaurants, a ski vacation, a wine collection and even a tropical Barbados getaway! There was something for everyone and if you didn't see anything you liked, there were items listed that were needed for All Saints' that were available for donation. It was a lovely night, light hors de vours and "moon" themed music mixed by our talented "DJ Pete D" and "Scottie Spins." We thank Leigh Ann for donating her home and all who helped set up, make baskets and to those far and near who donated the items that made it all possible.

The **Angel Fair** was held in November. The Craft Group continued their long history of fundraising successes with another outstanding event. Among the many popular crafts, big sellers this year were tree ornaments; the book table; and wonderful hand made hand bags. The Angel Fair also offered a generous assortment of baked goods and tasty treats at the Bake Table; the ever-popular kids' Bottle Table; and the always delicious Snack Bar hosted by the men of the parish. We also continued the Used Toy sale and holiday-themed Silent Auction. As always, the Angel Fair Raffle was hugely popular. This year's raffle offered participants the chance to win an iPad 2; a large holiday treat basket from Stew Leonard's; a generous wine basket and many other great prizes.

We thank all who have contributed in so many ways to make these events successful fundraisers. We rely on these efforts to support the mission and various needs of All Saints' church.

Respectfully submitted,

Tracy Merolle

## **THRIFT SHOP**

The Second Chance Thrift shop opened its doors on January 4, 2011, and ended the year on December 20th bringing in \$18044.55.

We have lost much space due to fire regulations which has cramped our style and caused much crowding of racks and customers. During the good weather move into the parking lot.

Many thanks to Gwen Strayer and the other volunteers for their faithfulness and service.

Respectfully submitted,

Mary Kingsley

## **ALL SAINTS' CHURCH FINANCIAL REPORT FOR THE YEAR ENDING DECEMBER 31, 2011**

This report contains the following:

1. Financial Condition and Outlook
2. Analysis of Operating Results and the Capital Fund
3. Diocesan Reporting and Audit
4. Profit and Loss (2011 and variance from 2010)
5. Statement of Assets and Liabilities
6. Reconciliation of Capital Fund and Program Gift Fund

A report on the financial condition of Webster Avenue Nursery School will be submitted separately.

### Financial Condition and Outlook:

Over the course of 2011 the wardens and Vestry took a number of difficult decisions which have stabilized the Church's financial condition. Their work should be recognized. However, despite these efforts, the financial outlook for All Saints' Church remains problematic. The Vestry has approved a 2012 budget which provides for a small operating gain however this assumes a continuation of certain emergency measures taken in 2011 (i.e. substantially reduced assessment and medical insurance benefits payable and continued rental income from the rectory lease). Also while pledge and donation income is projected to stabilize in 2012 it remains well below previous levels. As a result, operating revenues would not come close to supporting the operating expenses of the church in the event that assessment charges and salary and benefits expenses return to 2010 or even 2009 levels.

### Analysis of Operating Results and the Capital Fund:

In 2011 All Saints' had a net operating loss of \$3,209. This compares with an operating loss of \$55,396 in 2010. Operating results exclude Thrift Shop income and capital expenses which were \$18,044 and \$3,665, respectively. As a result, unaudited net income for the year was \$11,170.

The improvement in operating results was primarily due to emergency measures. These include a temporary reduction to \$1,000 of the annual diocesan assessment by the New York Adjustment Board. In 2010 the assessment was \$15,100. Also contributing to the improved operating results

## ALL SAINTS' CHURCH FINANCIAL REPORT FOR THE YEAR ENDING DECEMBER 31, 2011 (cont.)

were sharply reduced medical insurance and pension benefits (\$42,473 vs. \$6,212) and the leasing of the rectory. Without these three measures the 2011 operating loss likely would have been comparable to or even greater than in 2010. Staff vacancies for extended periods of the year also contributed to lower year on year operating expenses, reducing the net operating loss.

Pledge and donation income continued to decline in 2011 totaling \$80,772 versus \$96,144 in 2010 and \$102,801 in 2009. On a positive note, fundraising revenue continued to improve, increasing 40% over 2010. Space use income also improved due to the leasing of the rectory and the benefit of a full year under the new contract with the Harrison Children's Center. 2011 revenue under the shared services model agreed with the Webster Avenue Nursery School increased marginally compared to 2010. Investment income was virtually unchanged.

2011 operating expenses, excluding the benefits of the emergency measures mentioned above, were held largely in line with 2010, increasing 1%. An increase in spending on grounds maintenance and water and sewer tax was offset by reduced spending on Programs, supply organists and administrative expenses.

The Capital Fund was positive for the year increasing from \$6,511 to \$17,835. This was the result of another strong year for the Thrift Shop, although revenue was down 10% versus 2010, limited capital expenses and the suspension of interest and principal payments on the diocesan loan.

### Diocesan Reporting and Audit:

The Parochial report was filed as required in February 2011. The application to the Diocesan Adjustment Board was made in January 2011 and resulted in the above mentioned reduction in the assessment for 2011.

All Saints' financial books for the year ending 12/31/2010 were not subjected to a full audit or review by an external auditor. Instead, Lorna Lewis, an independent auditor approved by the diocese, conducted an alternative procedure audit of All Saints' financial books for the year ended 12/31/2010. This procedure is a short form audit commonly used by institutions which do not have complex financial records and its use was approved by the diocese.

**ALL SAINTS' CHURCH**  
**Annual Parish Meeting**  
*January 22, 2012*

Profit and Loss (2011 and variance from 2010):

All Saints' Church 2011 Profit and Loss	(*2011 results not audited)		
Ordinary Income/Expense	2010	2011	Variance
Income	Actual	Actual*	
<b>Donation</b>			
Envelope/No Pledge	1,480	1,007	-473
Loose Plate	3,379	2,606	-773
Pledge	84,487	74,205	-10,282
Special Envelopes	6,798	2,924	-3,874
Restricted Gifts	0	30	30
<b>Total Donation</b>	<b>96,144</b>	<b>80,772</b>	<b>-15,372</b>
<b>Flower Contributions</b>	<b>2,045</b>	<b>1,150</b>	<b>-895</b>
<b>Fundraising</b>	<b>12,242</b>	<b>16,663</b>	<b>4,421</b>
<b>Investment Income</b>			
DIT	14,073	14,184	111
MacNaught Trust	6,446	6,565	119
<b>Total Investment Income</b>	<b>20,519</b>	<b>20,749</b>	<b>230</b>
<b>Space Use Income</b>			
AA	3,240	3,240	0
Harrison Children's Center	31,800	34,980	3,180
Webster Ave. NS	30,892	31,918	1,026
Space Use Income - Other	0	10,700	10,700
<b>Total Space Use Income</b>	<b>65,932</b>	<b>80,838</b>	<b>14,906</b>
<b>Total Income</b>	<b>196,882</b>	<b>200,172</b>	<b>3,290</b>
<b>Gross Profit</b>	<b>196,882</b>	<b>200,172</b>	<b>3,290</b>
<b>Expense</b>			
<b>Administration</b>			
Assessment	15,101	1,025	14,076
Audit	3,500	0	3,500

**ALL SAINTS' CHURCH**  
**Annual Parish Meeting**  
*January 22, 2012*

Profit and Loss (2011 and variance from 2010) cont.:

Bank Fees	20	0	20
Comprehensive Insurance	6,865	6,751	114
Other Insurance	1,738	1,987	-249
Office Supplies	6,296	3,973	2,323
Payroll Service/HR Admin	2,296	830	1,466
Postage	1,056	1,171	-115
<b>Total Administration</b>	<b>36,872</b>	<b>15,737</b>	<b>21,135</b>
<b>Building Repairs &amp; Maintenance</b>			
Cleaning & Paper Supplies	2,909	3,538	-629
Grounds Maintenance	8,355	12,154	-3,799
Service Contracts	3,294	3,212	82
Building Repairs & Maintenance - Other	1,979	2,074	-95
<b>Total Building Repairs &amp; Maintenance</b>	<b>16,537</b>	<b>20,978</b>	<b>-4,441</b>
<b>Payroll Expenses</b>			
FICA Employer Contribution	4,178	3,905	273
Medical Ins. Benefits	26,237	2,153	24,084
Organist	12,067	14,344.00	-2,277
Parish Administrator	13,500	12,653	847
Pension	16,236	4,059	12,177
Rector	61,387	68,803	-7,416
Sextons	17,107	15,518	1,589
Supply Clergy	1,962	1,518	444
Supply Organist	7,000	2,300	4,700
<b>Total Payroll Expenses</b>	<b>159,674</b>	<b>125,253</b>	<b>34,421</b>
<b>Program Expenses</b>			
Altar Supplies	856	764	92
Christian Education	454	113	341
Flowers	2,905	2,570	335
Parish Life	1,380	600	780
Organ/Music	496	1,752	-1,256
Outreach	331	229	102
Rector's Business	1,796	85	1,711
Rector's Discretionary	723	10	713

**ALL SAINTS' CHURCH**  
**Annual Parish Meeting**  
*January 22, 2012*

Profit and Loss (2011 and variance from 2010) cont.:

	<b>Total Program Expenses</b>	8,941	6,123	2,818
	<b>Rectory</b>			
	Internet & Cable	0	436	-436
	Heating Oil	0	2,216	-2,216
	Telephone	0	140	-140
	<b>Total Rectory</b>	0	2,792	-2,792
	<b>Utilities</b>			
	Electric & Gas	13,556	12,026	1,530
	Heating Oil	9,358	12,420	-3,062
	Internet Service	2,363	599	1,764
	Telephone	1,300	1,194	106
	Water	1,508	1,446	62
	<b>Total Utilities</b>	28,085	27,685	400
	<b>Water &amp; Sewer Tax</b>	1,809	4,813	-3,004
	<b>Total Expense</b>	251,918	203,381	48,537
	<b>Net Ordinary Income</b>	-55,036	-3,209	51,827
	<b>Other Income/Expense</b>			
	<b>Other Income</b>			
	Thrift Shop	20,063	18,044	-2,019
	<b>Total Other Income</b>	20,063	18,044	-2,019
	<b>Other Expense</b>			
	Capital Interest	4,653	3,155	1,498
	Invested in Buildings and Grounds	4,475	510	3,965
	<b>Total Other Expense</b>	9,128	3,665	5,463
	<b>Net Other Income</b>	10,935	14,379	3,444
	<b>Net Income</b>	-44,101	11,170	55,271

Statement of Assets and Liabilities (2011 unaudited):

**All Saints' Church**  
**Balance Sheet Prev Year Comparison**  
**As of December 31, 2011**

	<u>Dec 31, 11</u>	<u>Dec 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
HCSB Checking	38,457.66	37,392.17	1,065.49	2.9%
Checking-WaMu	-45.00	410.14	-455.14	-111.0%
Total Checking/Savings	<u>38,412.66</u>	<u>37,802.31</u>	<u>610.35</u>	<u>1.6%</u>
Accounts Receivable				
Accounts Receivable	50.00	50.00	0.00	0.0%
Total Accounts Receivable	<u>50.00</u>	<u>50.00</u>	<u>0.00</u>	<u>0.0%</u>
Other Current Assets				
Payment on Behalf of WANS	0.00	174.75	-174.75	-100.0%
Payment on Behalf of Other	100.00	100.00	0.00	0.0%
Total Other Current Assets	<u>100.00</u>	<u>274.75</u>	<u>-174.75</u>	<u>-63.6%</u>
Total Current Assets	<u>38,562.66</u>	<u>38,127.06</u>	<u>435.60</u>	<u>1.1%</u>
Other Assets				
Petty Cash	0.12	51.71	-51.59	-99.8%
Diocesan Inv Tr/Church Control	189,598.00	189,598.00	0.00	0.0%
Diocese InvTr-Trust	83,191.80	83,191.80	0.00	0.0%
MacNaught Trust	297,157.00	297,157.00	0.00	0.0%
Total Other Assets	<u>569,946.92</u>	<u>569,998.51</u>	<u>-51.59</u>	<u>0.0%</u>
<b>TOTAL ASSETS</b>	<u><u>608,509.58</u></u>	<u><u>608,125.57</u></u>	<u><u>384.01</u></u>	<u><u>0.1%</u></u>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Insurance Settlement	8,584.00	8,584.00	0.00	0.0%
Donation Rec'd for Outside Org.	1,927.00	1,807.00	120.00	6.6%
Prepaid Room Rental	1,500.00	0.00	1,500.00	100.0%
Prepaid Pledges	7,500.00	16,600.00	-9,100.00	-54.8%
Sutyak Scholarship	-469.99	-219.99	-250.00	-113.6%
Total Other Current Liabilities	<u>19,041.01</u>	<u>26,771.01</u>	<u>-7,730.00</u>	<u>-28.9%</u>
Total Current Liabilities	<u>19,041.01</u>	<u>26,771.01</u>	<u>-7,730.00</u>	<u>-28.9%</u>
Long Term Liabilities				
Loan from Diocese of NY	69,522.21	72,578.13	-3,055.92	-4.2%
Total Long Term Liabilities	<u>69,522.21</u>	<u>72,578.13</u>	<u>-3,055.92</u>	<u>-4.2%</u>
Total Liabilities	<u>88,563.22</u>	<u>99,349.14</u>	<u>-10,785.92</u>	<u>-10.9%</u>

Statement of Assets and Liabilities (2011 unaudited) cont.:

**All Saints' Church**  
**Balance Sheet Prev Year Comparison**  
As of December 31, 2011

	<u>Dec 31, 11</u>	<u>Dec 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Equity</b>				
Transfer Savings from WANS	41,242.20	41,242.20	0.00	0.0%
RDF Donations	2,199.23	2,199.23	0.00	0.0%
Music Ministry	8,576.48	8,576.48	0.00	0.0%
Conrad Sullivan Bequest	10,398.20	10,398.20	0.00	0.0%
MacNaught Offset	256,129.79	256,129.79	0.00	0.0%
DIT Offset	267,737.40	267,737.40	0.00	0.0%
Fund Balance	-77,506.86	-38,504.28	-39,002.58	-101.3%
Net Income	11,169.93	-39,002.58	50,172.51	128.6%
<b>Total Equity</b>	<u>519,946.37</u>	<u>508,776.44</u>	<u>11,169.93</u>	<u>2.2%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>608,509.59</u>	<u>608,125.58</u>	<u>384.01</u>	<u>0.1%</u>

**Thrift Shop Capital Fund: 2011 Reconciliation**

Beginning Balance 12/31/2010		\$6,511
Sources:		
Thrift Shop Earnings for 2011	18,044	_____
Total Sources		24,555
Uses:		
<u>Invested in Buildings and Grounds</u>		
Bronze Plaques	510	
Total Invested	510	
<u>Loan Activity</u>		
Capital Interest Paid	3,155	
Principal Repayments on Diocesan Loan	<u>3,056</u>	
	6,211	
Total Uses		<u>6,721</u>
Ending Balance 12/31/2011 (unaudited)		\$17,834

**Restricted Gifts for Program & Endowment 2011 Reconciliation**

Beginning Balance 12/31/2010		\$8,577
Sources:		
Donations	0	_____
Total Sources		8,577
Uses:		
	0	_____
Total Uses		0
Ending Balance 12/31/2011 (unaudited)		<u>\$8,577</u>
Total Music/Programs Funds		\$8,577

I would like to thank the outgoing Treasurer Jim Aucone, former Treasurer Kate Barnwell and Parish Administrative Assistant Millie Noskov for their patience and invaluable support not only in the preparation of this report but throughout the last month during my transition into the role of Treasurer.

Respectfully submitted,

Matt Kennedy

## CRAFT GROUP

The Craft Group meets Wednesdays the day our members find most convenient. We also meet during the summer months, which we find is most productive (better weather, spray painting outside, and fewer conflicts). In October, we participated in the **It's Great to Live in Harrison Day**. This can also be an outreach event, where many community members mention that they look forward to our booth.

The big event of the year is the **Angel Fair**. This year we concentrated our efforts on some new items as well as our old favorites. Our newest item was the patch pocketbooks which were fun to make and a popular item to sell. We also had our two holiday runners aprons and last year's favorite, headbands. Again some create something at home; knitted blankets, prayer shawls and beautiful calligraphy Christmas ornaments to mention a few. This is a dedicated group that enjoys each other's fellowship. We are always looking for new members. Come and see what we are all about!

Respectfully submitted,

Gwen Strayer

## HOSPITALITY COMMITTEE

Hospitality is truly a hallmark of All Saints' Church, something so second nature to our parish that we could be forgiven for taking it for granted. Typically our welcome to newcomers, guests, and each other almost always includes food.

Coffee Hour following the 10:30 Eucharist offers our most frequent hospitality. Parishioners sign up to provide some kind of treat (cake, fruit, or bagels, etc.), and the committee stocks the kitchen closet with coffee, juice, goldfish, and hot chocolate. It is easy duty and one that is always appreciated. A big thank you to all our "saints" who have contributed during this year. If you have not been a coffee hour host, please consider giving it a try.

Other hospitality events during the year include the Annual Meeting Brunch, Maundy Thursday Supper, Pot Luck Church Greening Lunch, and Work Day Lunch. Special Occasions like the Pancake Supper, and St. Patrick's Day Party bring the entire parish family together. Each person's contribution makes any gathering more enjoyable and meaningful to all of us.

Hospitality includes everyone, and warms the giver and the receiver. Please feel very welcome to participate as often and as much as you like. Everyone has a contribution to make!

Respectfully submitted,

Joanne McGrath

## WEBSTER AVENUE NURSERY SCHOOL

### Enrollment:

- The number of students currently enrolled for the 2011-2012 school year is 55

### Curriculum:

- Art of the Masters curriculum implemented in 4 year old classes
- Expansion of Science and Math curriculum ( NY standards)

### Lunch-Bunch:

- Implementation of a lunchtime program 11:30-12:00
- Students eat a bagged lunch in the 4 yr old classroom
- And participate in calm activities including puzzles, coloring and reading.]

### Enrichment programs

- Music program taught by Graham Clarke
- Creative Movement and Dance taught by Linda Francica of Magical Movements
- Puppet show and Music presented by Dawny Dew
- Dental Health taught by Main Street Pediatric Dentistry

### Church and Community Outreach

- Donation of student crafted holiday gifts and decorations throughout year to Harrison Meals-on -Wheels
- Donation of student crafted decorations and holiday gifts throughout year to US troops overseas
- Participation in Scholastic Books Classroom Cares Program donation of 100 books to children in need
- Participation in MDA Hop-a- thon raising \$684.00 to send child from Westchester County to MDA Summer Camp
- Bake sale for Japan held in Ma Riis Park \$800.00 raised for American Red Cross Tsunami Relief efforts

## WEBSTER AVENUE NURSERY SCHOOL (cont.)

### Family Events

- October Pumpkin Painting Party, families socialize and form friendships.

### Advertisement:

- Creation of new web presence using yellowbook.com
- Participation in the Town Planner calendar distributed to all Harrison residents
- Ad placed on the Harrison Patch home page.

### Fund Raiser:

- Innisbrook Wrapping Paper and gifts \$681.00
- Purchase of new puppet theater and puppets and farm stand for dramatic play.

### Renovation:

- Painting of 3 year old classroom
- Repair of floors in 3 yr old classroom
- Installation of new door on closet in 3 yr. old classroom.

### Staff Education

- Bringing Nature into the classroom
- Science Standards- Hands on experimentation for Preschoolers

Respectfully Submitted,

Eileen Mauro

**WEBSTER AVENUE NURSERY SCHOOL**  
**Financial Report for School Year 2010-11**  
**and for School Year to Date 2011-12**

**2011 Overview:**

During 2011, the Nursery School completed its second year of operations led by Director Eileen Mauro. The 2010-11 school year was also the second year of shared administrative and finance operations for the school and church and the first to use the Shared Services (SSA) expense-sharing model. The SSA model recognizes the intertwined nature of operating expenses, allocates them by a mutually agreeable set of methods. The SSA model supports the paired goals of mutual support and financial sustainability for each entity: the church and the school.

The consolidated operations are intended to:

- Increase cost efficiency for both the school and church
- Provide administrative support to the Director
- Improve bookkeeping and financial controls for the school and church
- Establish a clear organizational management relationship between the Rector and the school's Director, All Saints only full-time staff.
- Build and strengthen the overall relationship between the school and church

**2011 Challenges:** The full implementation of the SSA was significantly negatively impacted by the turmoil leading to the departure of former Rector Carol Gallagher. During 2011 the 100% turnover among All Saints staff meant that lay volunteer time was spent filling staff gaps, hiring replacements and beginning the training process again. Eileen and her staff operated without the benefit of a productive All Saints staff for more than half of 2011. Despite those impediments, Eileen and her staff persevered into a successful new school year, the schools 42<sup>nd</sup>.

**2010-11 Operating Results:**

Following this page, please find a summary of the school's results as compared to budget for the school year ending June 30, 2011.

**2011-12 YTD Operating Results:**

Following this page, please find a summary of the school's results as compared to last year for the six months ending December 31, 2011.

**WEBSTER AVENUE NURSERY SCHOOL**  
**Financial Report for School Year 2010-11**  
**and for School Year to Date 2011-12 (cont.)**

**WANS Asset Balances at December 31, 2010 and 2011:**

The school's assets consist of an interest-bearing checking account, a Certificate of Deposit, its accounts receivable, and funds it has advanced to the church. Please find the balances of each following this page. The school has no debt.

Congratulations to Director Eileen Mauro, Assistant Director and teacher Dee Rozell, teachers Kristen Baer, Stacy Chimento and Toni Ann Stalteri on another wonderful year for the Webster Avenue Nursery School, a Harrison (and All Saints') landmark!

Respectfully Submitted,

Kate Barnwell  
for the All Saints Webster Ave. Nursery School

**All Saints Webster Ave. Nursery School**

Operating Results: 2010-11 School Year

Fiscal Year: July through June

**July 1, 2010 to June 30, 2011**

	ACTUAL	BUDGET
<b>Income</b>		
Tuition & fees	\$182,346	\$189,980
Application Fees	4,200	5,600
Checking Int. Income	195	250
<b>Total Income</b>	186,741	195,830
<b>Expenses</b>		
Staff	138,069	138,063
Program	6,188	8,200
Admin/Overhead	45,884	48,734
<b>Total Expenses</b>	190,141	194,997
<b>Net from Operations</b>	(\$3,400)	\$833

**NOTES:**

The 2010-11 school year was the second full year with Director Eileen Mauro at the helm. As you can see the operating results were very close to plan.

On the expense side, it was the first year for the increased contribution to All Saints operating budget via the Shared Services model. However, during 2011 the significant leadership turmoil within All Saints resulted in incomplete and insufficient delivery of the planned building maintenance, administrative and financial services.

**All Saints Webster Ave. Nursery School**

2nd Quarter Operating Results: July 1, 2011 to Dec 31, 2011

Fiscal Year: July through June

	<b>Fiscal Year-to-Date</b>	
	Dec-11 Actual	Dec-10 Actual
<b>Income</b>		
Tuition & fees	\$120,120	\$136,696
Application Fees	700	2,900
Checking Int. Income	41	119
<b>Total Income</b>	120,861	139,715
<b>Expenses</b>		
Staff	63,884	58,211
Program	6,671	2,274
Admin/Overhead	16,718	22,644
<b>Total Expenses</b>	87,274	83,130
<b>Net from Operations</b>	\$33,587	\$56,585

**NOTES:**

The difference in income between 2011-12 and 2010-11 is a combination of slightly lower enrollment in the current year and little increase in the average tuition rate.

Much of the schools tuition income is received in the first six months of the year, whereas expenses are spread throughout. The net proceeds from operations will be used to meet expenses for the remainder of the year.

**ALL SAINTS' CHURCH**  
**Annual Parish Meeting**  
*January 22, 2012*

All Saints Webster Ave Nursery School  
**Asset Balances**

	Dec 31, 11	Dec 31, 10	\$ Change
Cash Accounts			
Checking HCSB	22,022.12	40,123.15	(18,101.03)
Certificate of Deposit HCSB	17,015.54	17,015.54	0.00
Petty Cash	1,078.18	319.15	759.03
Total Cash	<u>40,115.84</u>	<u>57,457.84</u>	<u>(17,342.00)</u>
Accounts Receivable	5,658.83	13,766.00	(8,107.17)
Accounts Payable	(3,804.65)	0.00	(3,804.65)
Prepaid Expenses	0.00	0.00	0.00
Total Net Current Assets	<u>41,970.02</u>	<u>71,223.84</u>	<u>(29,253.82)</u>
Advance to ASC Account	<u>41,242.20</u>	<u>41,242.20</u>	<u>0.00</u>
<b>TOTAL Net ASSETS</b>	<u><u>83,212.22</u></u>	<u><u>112,466.04</u></u>	<u><u>(29,253.82)</u></u>

**NOTES:**

Accounts receivable balances are also lower at 12/31/11 than at the same point last year due to better collections processes and timely payment by enrolled families. . At this writing, 100% of A/R is expected to be collected.

The decrease in cash balances is caused by net operating losses and funds used for capital improvements. The corresponding asset value of the capital improvements are not shown in this summary. Over the past three years, the school has invested in All Saints Church's facilities: \$3.5K for repainting of large room, electrical and floor repairs in 2011, In 2010, \$22K was spent on a new door for the Thrift Shop. In 2009 \$17K was invested in facilities upgrades to the classrooms and equipment.

As of December 31, 2011, the school has sufficient working capital to meet its operating needs.

## FROM THE PARISH REGISTER

### BAPTISMS:

*"You are sealed by the Holy Spirit in Baptism and marked as  
Christ's own forever."*

### CONFIRMATIONS:

*"Strengthen, O Lord, your servants with your Holy Spirit; empower them  
for your service; and sustain them all the days of their lives."*

### MARRIAGES:

*"Those whom God has joined together let no one put asunder:"*

### BURIALS:

*"May they rest in peace and may light perpetual shine upon them."*

Alberta Longo

July 2011

Margaret Doris Buschel Anderson

December 2011